

11 Jan 21

See Distribution



**RECORD OF DECISIONS – AOA EXECUTIVE COMMITTEE BUSINESS UPDATE
HELD ON SKYPE 08 JAN 21**

Present	Col Ed Heal Lt Col Chris Huthwaite Lt Col Richard Mawer Lt Col Charles Bromley-Gardener Maj Rob Ashton Maj Mark Davis Maj Bernie Fowler Maj Jon Rider WO1 John Leddy WO2 Mark Robson SSgt Des Dickinson Maj (Retd) Colin Dickson Maj (Retd) Allan Farrington Phill Batts Pete Davis Mark Foxwell	AOA President (Chairman) AOA Chairman MLS Chairman/Capt Army Men's Team BOAC Sec; Planner IC nights & SNC; Controller IC Day Classic BAOC RA Orienteering ASCB; Controller SNC RA Orienteering AOA Treasurer AOA Sec MLS Sec AOA Mapping Adviser AOA Tech Adviser AOA Coaching Officer/MLN Tech Rep Racesignup Ltd Planner IC Day Classic	EH CH RM CBG RA MD BF JR JL MR DD CD AF PB PD MF
Apologies			

	Action
<p>Item 1 – Introductions and Opening Remarks</p> <p>1. The President welcomed all and is looking forward to getting back out orienteering in a COVID safe manner.</p> <p>2. AOA Chairman thanked attendees and wished them a happy New Year.</p> <p>Item 2 – Actions from previous meeting</p> <p>3. The only action remaining from the previous meeting was the IRTB to Army HQ on the restart of orienteering (see Item 3).</p> <p>Item 3 – IRTB for restart of Army orienteering</p> <p>4. CH spoke to the TRA and was expecting an ABN on the resumption of sport (yet to be published). CH proposal is not before 1 Mar 21. DASCB recommends representative sport does not proceed before 15 Feb 21 (TBC). A decision was required to comply with the ASCB date, remain with the proposed date of 1 Mar 21 or push back further for planning of major competitions.</p> <p>5. The President agreed a not before 1 Mar 21 for the Leagues to recommence, in terms of the major competitions it is sensible to set a decision point on 1 Mar 21 for the Inter-Units to proceed.</p> <p>ACTION: IRTB to Army HQ, orienteering to start NB 1 Mar 21</p> <p>6. <u>Relationship with ASCB</u>. BF from ASCB provided atmospheric, OSV delayed until end of April. There has been no formal extension for representative sports.</p>	CH

	Action
<p>the event at the weekend. MF would like to continue planning this SN premier event; may be sensitive if cannot use MF planning.</p> <p>ACTION: CH to confirm principles with Steve McKinley/proposal on location to be run from. Day 1 Tweseldown, Day 2 Outridden Copse. Central entry system required (PD).</p>	<p>CH</p> <p>AF/PD</p>
<p>18. Organising Corps. The organising Corps was discussed, RA Chairman more than happy for RA to deliver the inter-corps. AOA President in agreement and thanks the RA.</p> <p>ACTION: RA to lead on Inter Corps 2021.</p> <p>Item 6 - Budgets</p>	<p>JR/MD</p>
<p>19. <u>Public Fund</u>. The Secretary outlined that the original business case for funding was not submitted for approval by Army Finance due to COVID, no funds can be committed until approved. A business case was submitted Dec 20 for the remainder of the FY to cover identified costs to deliver orienteering. Delegation of Authority for civilian recruitment was suspended due to savings measures and the approval is now with Civ Sec/DCGS adjusted for the cancellation of the Jan Courses. CH commented that Chair and President would engage if approval is not granted.</p>	<p>All</p>
<p>20. Personnel were reminded that we cannot engage in fee earner activity until approval is given.</p>	<p>All</p>
<p>21. For the 21/22 FY the Secretary will require a breakdown of activity and costs forecast for the year to enable the 21/22 AOA Business Case (BC) to be written.</p> <p>ACTION: Secretary to send out calling notice for BC cost breakdown.</p>	<p>MR</p>
<p>22. <u>Non-Public Fund</u>. The AOA Non-Public Fund Manager advised that DIO have requested information already, due to pay £4,970 for DIO Levy. The DIO Levy for each runner will go up to a new amount on 1 Feb 21.</p>	<p>JL</p>
<p>23. AOA Liability insurance agreed for lower events, if accepted then it will be paid. (See Item 10).</p> <p>Item 7 – Mapping</p>	
<p>24. CD provided an update on the mapping, the increase in the number of tracks on DTE due to COVID, and forestry activity. Duke of Gloucester Barracks was mapped prior to Christmas and the RDA at Sandhurst was pulled after one day due to Tier changes.</p>	
<p>25. <u>2021 Funds</u>. CD commented on the funding for mapping. Previously there was unlimited budget for mapping, from 2010 the budget had been moved to 60 days, then more recently 40 days, increase in mapping cost rather than mapper to do the estimate; now given time/period to conduct mapping which seems to be unfair. Maps are required to be updated on a 3-4 year cycle to get at least two MLS events per year. (Post-meeting note: costs to be reviewed in BC cost breakdown - Item 6). CD recommended that cost of fuel for CBG/MF mapping conducted for Competitions is covered.</p>	
<p>26. The Chairman expressed his thanks for the refining of the mapping for the AOA as CD provides a great asset to the AOA. The President reinforced the point and also conveyed his thanks to Colin.</p>	

	Action
<p>27. <u>Inter Corps Costs</u>. Cost for CBG/MF/BF should be factored into the cost of the Inter Corps and covered by entry fees. Due to the cancelled event, there is no immediate income to offset costs. It was suggested by CBG that as these areas may be used for the league events instead that this could be covered by mapping budget. Secretary mentioned that there was no “budget” only allocated fee earner arrangements, these costs are not considered in the current BC submitted for approval.</p> <p>28. CH proposed that CBG, MF and BF submit Inter Corps costs to the Secretary in the first instance for collation. Secretary to then liaise with CH and JL with regards to funding of those costs. AF is running the Southern Nights and will put expenses into Southern Nights BAOC costings, and can allow for some of their expenses.</p> <p>ACTION: Costs associated with delivery of 2020 IC to be submitted to the secretary for further consideration.</p> <p>29. <u>New Map Proposals</u>. Proposal for new mapping (Castlemartin) has been received. The Chairman has stated prior to submitting a request for new mapping, written authority from DIO HQ (H&S) is required in the first instance to confirm that it is safe and approved for Orienteering to take place on the selected area. Agreed by the President.</p> <p>Item 8 – League Reports</p> <p>30. Updates were received from the MLs:</p> <p>31. <u>MLS</u>. RM reported poised to restart come 1 Mar 21. Optimistic, conditions based assessed on next few weeks. May be sensible to make a bold adjustment, to make a reasonable league, another 10 events would be required.</p> <p>32. <u>MLN</u>. PB reported that appetite has ground to a halt. Has sent emails to MLN distribution list and PB unsure that Bde has capacity.</p> <p>Item 9 – DAN 22 Constraint</p> <p>33. CH reiterated that DAN 22 limits to 30 non-entitled civilians, we cannot have more than 30 displayed on the results. CH will be challenging DAN 22 and civilian constraint numbers within an IRTB agreed with AOA President.</p> <p>Item 10 – Third Party Liability Insurance</p> <p>34. Liability insurances has reduced to £2,350 from £3,000. The number of events has dropped to 65 events (from 85) for this year commencing from February. Event numbers were discussed as suitable. President approved the change to the programme activities (to 65 events) but not the level of cover. Policy is to be added to the BAOC website once acquired.</p> <p>ACTION: AF to obtain Third Party Liability Insurance at reduced activity and upload policy to baoc.info.</p> <p>Item 11 – DIO Licence (1 Feb 19 to 31 Jan 22)</p> <p>35. DIO Licence for non-entitled civilians has been in place since 2019, this is the second 3-year DIO licence enabling the activity. CH will engage in September for another licence.</p>	<p>CBG/MF/ BF, MR/CH</p> <p>AF</p>

	Action
<p>36. CH thanked JL for his hard work engaging and paying income to DIO, this has provided good evidence of good behaviours and great engagement, which will assist in providing a positive when asking for another review.</p> <p>37. Intention is to request a flat 3-year cost, CH is comfortable that we will get the licence and will request that DAN 22 is reviewed/removed provided that we continue to show good evidence.</p> <p>38. RM queried if Landmarc would be in the seat next year, BF confirmed that it would be a different company (same personnel), CH to confirm with Chris Rose.</p> <p>ACTION: CH to engage in DIO Licence renewal Sept 21</p> <p>Item 12 – AOB</p> <p>39. <u>Third-Party Assurance Visits</u>. CH thanked RM and those who provided third party assurance visits, demonstrating COVID safe orienteering was being adhered to.</p> <p>40. <u>Messaging on Online Entry System</u>. PD suggested that the messaging on the online entry system to reflect updated guidance/wording is required.</p> <p>ACTION: entry system working will require revision prior to league restart.</p> <p>Item 13 – DONM</p> <p>41. Date TBD, potentially mid-late Feb.</p>	<p>CH</p> <p>CH</p> <p>CH</p>

{Original Signed}

M Robson
 WO2
 Secretary AOA

Distribution:

All Executive Committee members

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