

23 Sep 19

See Distribution



**RECORD OF DECISIONS
AOA EXECUTIVE COMMITTEE MEETING
HELD AT LONGMOOR TRAINING CAMP MON 23 SEP 19**

Present	Col Ed Heal Lt Col Chris Huthwaite WO1 John Leddy Phill Batts	AOA President AOA Chairman AOA Treasurer (Non-Public) AOA Coaching Officer / MLN Rep	EH CSH JL PB
Apologies	Maj Andy Johnson	AOA Secretary	AJ

Item	Action
<p>Item 1 - Inter Unit Orienteering Champs format - 2-yr Plan - "increasing participation".</p> <p>1. Format. It was agreed that the format for the Inter Units would endure and worked well in 2019. That a sustainable 2-yr plan would be introduced to encourage novice orienteers; the format for the week would be:</p> <ul style="list-style-type: none"> - Monday: Skills Course (extended Day 1); Longmoor - Tuesday: Skills Course (extended Day 2); Longmoor - Wednesday: <ul style="list-style-type: none"> AM - Skills Course & Skills Training (open to all participants) PM - Inter Units Champs Day 1 - Spanish Score AOA AGM & Awards; 1700 to 1830 hrs - AOA Building, Longmoor Bar and social; 1830 to 2100 hrs - AOA Building, Longmoor - Thursday: <ul style="list-style-type: none"> AM - Inter Units Champs Day 2 - Harris PM - Prize Giving - AOA Building, Longmoor with 2* or 3* General Officer <p>2. Communications Plan: It was agreed that a communications plan would be put in place to meet the aspired 400-soldiers participation level. Participation at the 2019 event was 186 soldiers. The 400-soldier target is a 115% increase in participation and will require all current Army orienteers to partake in generating attendance.</p> <ul style="list-style-type: none"> - Step 1; agree the date ASAP; <u>proposed:</u> Wed 13 and Thu 14 May 20 - Step 2; confirm location and get map sorted; <u>proposed:</u> Longmoor - Step 3; invite influential person in CoC to present prizes – DCGS, CFA or Comd 3 (UK) Div; <u>lies with CSH</u> - Step 4; write a communications piece to be submitted to Soldier Magazine for training opportunities; <u>lies with PB</u> - Step 5; submit a note to the CoC and send direct to commanders and include ASPT line of communications to Gym Staff at unit lines; <u>lies with CSH</u> - question is when? (Could be part of an ABN) - Step 6; develop and deliver media plan; Corps and unit magazines; Social Media et al; <u>lies with AJ & CSH</u> 	<p>PB PB</p> <p>PB REME AJ & CSH PB</p> <p>REME REME & CSH</p> <p>CSH</p> <p>CSH CSH</p> <p>CSH</p> <p>PB</p> <p>CSH</p> <p>AJ & CSH</p>

<ul style="list-style-type: none"> - Step 7; put up banners on routes into main camps / leafleting; Catterick; Bulford; Larkhill; Tidworth; <u>lies with TBC</u> - Step 8; re-engage with CoC and Commanders 1-month prior; <u>lies with CSH</u> - Step 9; Inter Units competition with the appropriate media coverage; <u>lies with AJ</u> - Step 10; Post event reporting and CoC informed; <u>lies with CSH</u> 	<p>CSH AJ CSH</p>
<p>3. Central Funding. It was agreed that entry fees would be met centrally. That there would be no-cost to the units participating. The management of prizes would need to be considered.</p>	<p>REME & AJ</p>
<p>4. Organising Corps for Inter Units 2020. The AOA Coaching Officer (PB) agreed to assist the REME (Rob Ashton) with the arrangements required to deliver a successful Inter Units competition in May 20.</p>	<p>PB with REME</p>
<p>Item 2 - AOA Longmoor Building.</p>	
<p>5. Five-Year Plan. Now that the roof of the AOA Building had been repaired, it was agreed that a five-year plan needed to be developed to maximise the use of the facility. This plan would be owned by PB and with support from the AOA Executive Committee. Items to be included in the plan were considered:</p> <ul style="list-style-type: none"> (1) Add MODNET Terminal; (2) Appropriate signing to the building and the location; (3) Annual refurbishment, to include calling for volunteers on BAOC website and included on the events calendar; (4) Update to the IT and projectors; (5) The inclusion of a shower and changing facilities; (6) The offer to other 'orienteering associations' [British Orienteering Council] to use the AOA building in order to develop a mutually beneficial relationship (<i>akin to Scottish Orienteering and Glenmore Lodge</i>); or equally for the ACF Cadet orienteering programme. 	<p>PB</p>
<p>6. Deadline. The plan in draft would be available by NLT Christmas 2019.</p>	<p>PB</p>
<p>Item 3 - AOA Meetings. It was agreed that this would be the second AOA Executive Committee meeting for 2019 period. The RODs were to be published on the BAOC website.</p>	<p>CSH</p>
<p>Item 4 - Support to Army Cadet Force (ACF). The AOA Coaching Officer explained to the AOA President the benefits of supporting the ACF in orienteering. It was agreed that the AOA should support this activity in terms of developing relationships with them and providing training. PB asked for 15 additional funded days to be added to his current contract to support this activity. AJ is requested to review this request and confirm it falls inline with current funding arrangements.</p>	<p>AJ</p>
<p>Item 5 - Inter Corps 2020. Further work needs to be done to develop options to use Strensall Training Area for the Inter Corps 2020. The lies with PB to offer up recommendations in writing to the AOA Chairman.</p>	<p>PB to CSH</p>

CS HUTHWAITE
Lt Col
Chairman AOA

Distribution: All Executive Committee Members; BAOC website