

02 Mar 18

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**RECORD OF DECISIONS – AOA EXECUTIVE COMMITTEE MEETING
HELD ON BAROSSA TRAINING AREA WED 28 FEB 18**

<p>Present Lt Col Chris Huthwaite - AOA Chairman (CH) Maj Andy Brett – MLS Sec (AB) Maj Andy Johnson – AOA Sec (AJ) Maj (Retd) Colin Dickson – AOA Mapping Adviser (CD) Maj (Retd) Allan Farrington – AOA Tech Adviser (AF) WO1 John Leddy – AOA Treasurer (JL)</p> <p>Via Skype Phill Batts – AOA Coaching Officer and MLN Tech Rep (PB)</p>
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<p>Apologies Lt Col Al Oates - MLS Chairman Maj Emmitt Andrews – Army Men’s Team Captain Capt A Mathers – MLN Sec</p>

Item	Detail / Decision	Action
Confirmation of RODs	The RODs of the meeting held in Jan 17 were confirmed as an accurate record.	
Matters Arising	None, except where identified in agenda items.	
AOA NGB and ASCB compliance	<p>Heat Injury Control Measures. The committee reviewed the decision to hold the event at Norris Hill in June 2017 which had been an exceptionally hot day and where WBGT results in the morning had recommended no physical training take place.</p> <p>It was noted that there were 2 water points on the courses, both of which had been used and resupplied, with all who used them confirming their need and that other mitigations had been put in place, including recommendations to walk or run down a course.</p> <p>CH had liaised with SO1 Env Health at Army HQ who was content that the decision made had been correct as there was no individual duress, competitors had made their own personal decision whether to participate, were under trees and could walk if they wished.</p> <p>It was agreed that, for events Jun-Aug, Organisers and Planners be directed to consider shorter courses, water points and provide heat injury control measures and mitigations on advisory notes on the reverse of event fliers and a notice board in the vicinity of event registration.</p>	ML Secs for all Summer event organisers
Finances	The AOA Public Fund Manager gave an update of expenditure to date where it was noted that expenditure levels were comparable to previous years.	

	<p>Following discussion of mapping costs, it was agreed that the Mapping Officer should submit a claim of up to four days for work undertaken to procure mapping support, for which the Coaching Officer was requested to establish an MOU.</p> <p>The AOA Non-Public Fund Manager advised current balances on the account. A small deficit had occurred due to covering off unpaid DIO levy payments from previous years.</p> <p>Following discussion regarding future CP& F payment processes after the eventual phasing out of Miscellaneous Payments, AOA Sec was directed to liaise with Defence Commercial to establish when system changes would impact upon the AOA Payments process and what actions would be required to facilitate a smooth transition.</p>	<p>CD</p> <p>PB</p> <p>AJ</p>
Licencing, Insurance and Access	<p>AF confirmed that arranging AOA Third Party insurance was a straightforward process and there had been a slight cost increase this year due to changes in Insurance Premium Tax. Nonetheless, the fee represented VfM and remained a cheaper alternative to BOF cover.</p> <p>The 01 Feb increase of the DIO levy for civilian participation @ £1.65 was noted.</p> <p>DIO Licence renewal would fall due in Feb 2019 and CH reported that some preliminary discussion had occurred with the DIO Commercial Officer and Brig Dalton.</p> <p>A recommended approach to offer to pay £150 for a 3 year licence and a £2 levy per civilian runner was agreed. Thereafter, CH recommended that a discussion take place wrt supporting civilian orienteering on Defence Estate.</p> <p>Models employed by the Forestry Commission were considered appropriate to recommend to DIO and the Chair was requested to complete agreement on licences NLT Sep 18 and speak to Brig Dalton wrt agreeing JK2019 access fees based upon the beneficial relationship with civilian orienteers (e.g. mapping, event support) and the opportunity to showcase the Army at the JK, such as a recruiting stand and/or ASPT presence.</p> <p>TOPL. Given the recent increase in numbers of military orienteers attending civilian delivered events as part of military leagues, the requirement for TOPL applications was discussed.</p> <p>It was agreed that IOT reduce potential barriers to participation and further relationships with civilian clubs, the decision to seek TOPL would be under local arrangements, especially in light of the differing levels of support for military orienteering from Bde staff dealing with TOPL matters.</p>	<p>All ML Secs</p> <p>CH</p> <p>CH</p> <p>All ML Secs</p>
Courses	<p>PB reported on the status of the various courses delivered over the past year. Of note was the student-funded Level 2 Coaching Orienteering course, where 10 personnel had been</p>	

	<p>trained but who were not yet certified with a total of 5 having qualified at Level 2.</p> <p>The appointment of Fiona Clarke was noted to replace Christine Robinson as a female coach.</p> <p>The significant contribution of civilian volunteers on the course was recognised by the Committee.</p> <p>Mapping Courses. This was the only course where civilians outnumbered military personnel, with only 7 personnel undergoing training during 2017/8, as AOA was one of very few training providers.</p> <p>Mapping Software. The functionality of Open Orienteering Mapper, open source mapping software, was discussed and it was agreed that NLT Sep 18, future mapping courses should be delivered using this software, rather than OCAD and a link to the download be placed on the Event Organisation page.</p> <p>Feeding and Accommodation. PB reported that for all courses, non-entitled personnel were notified to relevant parties in advance of the course and no issues had arisen. This would continue to be reviewed.</p> <p>The recent success of CFAV Training events and interest from Army Cadets was noted.</p>	<p>PB</p>
<p>Mapping</p>	<p>The Mapping Officer reported that the mapping budget had been fully utilised and a comprehensive plan was in place for the forthcoming year.</p> <p>It was noted that permission to map Imjin Barracks had been declined persistently by local staff and it was agreed that the Mapping Officer would pass on information regarding this issue for the Chair to bring to the local Commander's attention.</p> <p>A mapper to replace RM was still being sought, whose skills and work cycle would be difficult to replicate. It was recommended that placing an advertisement in CompassSport might be worthwhile.</p> <p>The Chair thanked the Mapping Officer for his continued efforts.</p>	<p>CD</p> <p>CH</p>
<p>Army Competitions</p>	<p>Army Individual Champs 18 Mar 18 at Belvoir Castle. The continued low number of entries year on year was considered and it was agreed that in future, this competition would be delivered within the Inter Corps Championships.</p> <p>Army Inter Units 2018 23 May at Bulford Ridge would be delivered by RE. A revised event format (Spanish Score) was confirmed which would enable teams to enter, comprising of 1-2 good orienteers and the remaining members being allowed to run as part of small groups, with the time of the last runner in to count.</p>	<p>AJ</p>

	<p>The Chair had liaised with a number of Command Sgt Maj's to challenge higher attendance from the Infantry.</p> <p>For Cross Country orienteering events, the BOF principle of not benefitting from another's skills would be enforced and Following frowned upon.</p> <p>The Chair thanked PB, AF and AB for their challenge which had led to the format change.</p> <p>Inter Services 2018 had recently taken place at Burnham Beeches on 25 Feb, where both male and female teams had won, with individual successes and new colours.</p>	
Leagues	<p>ML(S) was running well but the Sec was seeking to adjust the TD of the Red Course to reduce the high number of disqualifications and DNFs. An MLS Twitter account had been set up.</p> <p>It was agreed that for red courses at military O events, course maps should be available at registration, with a briefing if required and that, to support further use of Routegadget and assure the red course in ML(S), planned courses should be submitted to AF well in advance, to ensure that the red course was at the correct standard.</p> <p>It was confirmed that the AOA Nick Bateson Long-O would take place annually on the first Wednesday each January on Bulford Ranges.</p> <p>MLS Finances were healthy and event fees would be reviewed at the next AGM.</p> <p>ML(N) continued to run well with 66 pax on average attending. Maj Fred Boardman had taken on the role of Secretary. It was still felt that sp from DIO was low, leading to most events being delivered on garrison or civilian areas.</p> <p>ML(C) event attendance and delivery had dropped off significantly in 2017 and there was no available POC driving events in the region. It was agreed that the MLC kit would be recovered via AF, for use across ML(S) until an orienteer, able to run events and the league, was identified.</p> <p>ML (Scot) equipment was discussed and the Chair agreed to approach the Bde COS to identify its whereabouts and return. PB was requested to provide POC details of the Scots Capt he had approached without reply.</p>	<p>All Mil Secs</p> <p>MLS Sec</p> <p>AJ/AF/CD</p> <p>CH PB</p>
AOB	<p>ASCB Centenary Book. An entry was being prepared by PB.</p> <p>First Aid. Provision was considered satisfactory, given the first aid trained status of military participants.</p> <p>AOA Dinner/Meal was discussed, with the potential to hold on the evening of the Inter Corps Champs. TBC.</p>	PB

	Biathlon. This proposal was discussed and concerns were expressed wrt civilian use of wpns and ammunition. It was agreed to consider at a future meeting.	
DONM	TBC, with a recommendation not to deliver in a tent in the snow in February.	AJ

{Original Signed}

A M Johnson
Maj
Secretary

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