

1 Feb 17

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RECORD OF DECISIONS – AOA EXECUTIVE COMMITTEE MEETING HELD AT LONGMOOR CAMP WED 25 JAN 17

<p>Present Lt Col Chris Huthwaite - AOA Chairman (CH) Lt Col Al Oates - MLS Chairman (AO) Maj Emmitt Andrews – Army Men’s Team Captain (EA) Maj (Retd) Allan Farrington – AOA Tech Adviser (AF) Maj (Retd) Colin Dickson – AOA Mapping Adviser (CD) Phill Batts – AOA Coaching Officer and MLN Tech Rep (PB) Maj Bernie Fowler – AOA Sec (BF) WO1 John Leddy – AOA Treasurer (JL)</p>
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<p>Apologies Maj Sally Calland – Army Ladies Team Captain (AJ) Maj Andy Johnson – MLC Secretary (SC)</p>

Item	Detail / Decision	Action
AOA NGB and ASCB compliance	<p>The Committee agreed that the requirements of AGAI Vol 1 Ch 5 and NGB rules on first aid provision are met by current arrangements. Depending on the level of event. AOA DIN is to be amended to reflect requirements and show compliance</p> <p>2016 NGB rules amended to make organiser responsible for the safety aspects of events. BO Event Safety Workshops are available and to be attended by event organisers. AOA DIN is to be amended to reflect this.</p>	CH / BF CH/BF
Finances	<p>The AOA Public Fund manager gave an update of expenditure to date. The Committee agreed that MLS and MLC would submit requests for additional equipment ISO league activity in order to fully utilise allocated budget in year. MLS Sec/ MLC Sec</p> <p>The AOA Non-Public Fund Manager advised of the current balance the account. The account is to be moved from Aldershot to Andover Sp Unit or AACen but there have been some difficulties with Andover Sp Unit. AOA Chair agreed to engage with CO Andover Sp Unit.</p>	BF/ MLS and MLC Secs CH
Licencing, Insurance and Access	<p>The DIO / TOPL Levy is to be collected by league event organisers in line with AOA DIN unless non-DIO landowners have agreed separate charges with units. ML Secs to continue to pass levies to AOA Non Public treasurer as they currently do. The DIO is to be informed of all civilian attendance at AOA events since the last invoice was presented by them in Sep and access fees paid in order to comply with licence agreement.</p>	BF/JL

	<p>The AOA Third Party insurance continues to meet need of Army Orienteering and represents Value for Money, covering up to 85 events nationwide in the year. The premium for 2017 was paid in Jan.</p> <p>The DIO Licence is in place and is adequate. The AOA must show diligence and comply. Renewal is due in Feb 2019.</p> <p>The Leagues continue to have access issues with DIO Trg areas. Priorities are changed often and late notice cancellations are common. The Chairman will be engaging the DIO and ASCB.</p> <p>Area bookings for courses. The Coaching Offr will requires a DII account for BAMS when it goes live. Sec to try and arrange DII personal account for the Coaching Office.</p> <p>DIO JBA for Longmoor. The Coaching Officer will meet with the DIO in Mar 17 to discuss terms of renewal of DIO JBA. The aim to try and include cleaning from MAC contract and get repairs done. Usage of Bldg 25 must increase outside of courses to help justify DIO maintenance so units are encouraged to use the building and Trg area outside of course dates. CH will engage with Army Infra on any potential solutions for longer term. Army O may be set better in another location. It was agree to run the Army Inter Units every second year at Longmoor to increase usage.</p>	<p>All</p> <p>PB CH</p>
Courses	<p>All courses have been full and a further skills courses has been approved by ASPT. There is an average of 22 students for each skills course. The courses cannot run without the help of volunteers.</p> <p>There is now an issue with feeding and accommodation at Longmoor for Assistant Coaches due to the DIO/Landmarc contract. Longmoor are insistent that no entitlement exists and coaches and helpers must pay. The Sec and NP Fund manager have agreed to look at published entitlement and resolve by May 17.</p> <p><i>Afternote – ASCB COS was contacted by Landmarc separately after the meeting on the subject. There is no entitlement to free food and accommodation for civilians and they must pay the non-entitled rates published, Therefore the Longmoor unit caterer should raise a bill and pay any charges recovered at the given rates in to the public purse as detailed in published DINs</i></p> <p>The AOA's UKCC L2 coaching certificate training has been successful and the Longmoor courses have allowed student to deliver linked session in one go. The AOA has qualified more personnel in 4 months that British Orienteering managed in 12.</p>	<p>PB</p> <p>BF/JL</p> <p>PB</p>
Mapping	<p>The Mapping Officer advised of the new areas completed and there are and outstanding bills to follow.</p>	<p>CD/BF</p>

	<p>He is searching for new mapper as RM is getting older now. Further areas for consideration are in hand but will only be mapped where there is likely usage. Where areas that are used by civilian clubs are remapped, the mapping officer is trying to split costs with club and AOA. The remapping of Bulford Ranges was discussed.</p>	
Army Competitions	<p>Next event is the Army Individual Champs on 4 Mar 17 at Merthyr Mawr Common. Entries are to be carried out individually online. The Chairman will present prizes on the day</p> <p>Army Inter Units 2017. The date of the event is the 24/25 May 17 and AGC are to arrange. A Format revision has been proposed. One key observation has been in the team composition and the female course competition. A further refinement will be circulated to Exec Committee in the next 2 weeks and after that format will be fixed. Format on the lines of - Long and Short classes rather than Maj/Minor units XC Day One and Harris Event Day two. Location will be in East Anglia (TBC). Day One coincides with World Orienteering Day. CH has arranged Solider Magazine publicity and an ABN will also be produced.</p> <p>Inter Corps 2017. The R Sigs have stated they cannot run IC 2017. Chairman has directed that they should make best endeavour to do so. If a civilian event is used there should only be only co-ordination required as the events are put on by civilian clubs. AF agreed to assist in simplifying entry and results systems to help organisers</p> <p>The Inter Services 2017 was hosted by the Army on Braunton Burrows and was a success with the Army victorious. The Army Men's Team Capt will co-ordinate bill payments through AOA Sec</p> <p>Army Teams. Team Cpts were asked to consider a development/other event in year for the teams. EA is arranging citations and certificates for signature for Army Colours for orienteering</p> <p>OTC and Reserves. The Committee has agreed to remove the OTC and Reserves Competition from the Inter Corps. The recommendation is for the Reserves event to move to the Army Inter Units and follow the same format and structure. CH is seeking a new Army Reserve representative to take this forward.</p> <p>OTC. Maj Mike James has agreed to review and coordinate the OTC competition as part of the Queen's Challenge Cup competition</p>	<p>CH/BF</p> <p>CH/AGC Sec</p> <p>SC</p> <p>BF/EA</p> <p>EA/SC</p> <p>CH</p>
Leagues	<p>ML(S) is running well but unit commitments means gaps in some weekly calendars. The Chairman is reviewing prizes and the prize giving structure as well</p>	AO

	<p>as actively seeking a replacement due to his own personal commitments.</p> <p>ML(N) is running well and numbers are increasing. Brig Hargreaves remains chairman but league requires a new Sec. Organisers are having difficulty with priority and access to DIO Trg areas for events.</p> <p>ML(C) is running well under the sec and is well attended where events have taken place. There has been a good balance of military unit and civilian club organisation. League event attendance is about 50/50 split military/civilian.</p> <p>Germany, NI and Cyprus activity has been sporadic but individuals have tried to arrange events where possible.</p>	
AOB	There was no other business	
DONM	The date of the next meeting will be Wed 24 May 17 at the Army Inter Unit Championships – Location and time still TBC	BF

{Original Signed}

B S Fowler
Maj
Secretary

Distribution:

All Executive Committee members

Copy to:

AOA President
Corps Secretaries